

Assistant Director of Information Technology for the Administrative Office of Pennsylvania Courts

The primary function of Administrative Office of Pennsylvania Courts (AOPC/IT) is to develop and maintain statewide case management systems for Pennsylvania's Unified Judicial System (UJS), while providing other court-related applications and technology services and support to the UJS and its 60 judicial districts. The UJS, general public, state and county agencies, and other entities interacting with the courts benefit from statewide electronic case and financial management systems. AOPC/IT reports to the state court administrator, through whom the Supreme Court is advised of long-term and short-term plans and recommendations. There are 187 AOPC/IT employees and 14 contractors. The annual budget is approximately \$45 million.

The Assistant Director of Information Technology reports to the Director of Information Technology and works collaboratively to achieve departmental goals. Together, they will review the organizational structure to determine how to best meet the needs of the AOPC and UJS. The duties and responsibilities of this position are carried out with limited direct supervision and are performed with a large degree of independence. The Assistant IT Director will consult with and advise executive-level management on a broad range of administrative, management, and financial issues.

This position requires a Bachelor's degree from an accredited college or university and 10 years of professional IT experience, including five years of experience in IT project management. An equivalent combination of education, experience, and/or training may be considered.

The expected hiring range is \$118,779 - \$133,423 plus a competitive benefits program; however, the starting salary will vary depending upon the qualifications and employment history of the selected candidate.

Qualified candidates please submit your cover letter and resume online at <https://bakertilly.recruitmenthome.com/postings/2848>. This position is open until filled; however, first review of resumes occurs on **April 2, 2021**. Following this date, applications will be screened against criteria outlined in this brochure. For more information, please contact Anne Lewis at Anne.Lewis@bakertilly.com or 703-923-8214.