

Puerto Rico: Recruitment Email Example



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April 16, 2019

Dear Community Leader,

A cordial greeting from the staff of the Judicial Branch and, especially, from the Office of Education and Community Relations.

Our office has been working with new services after Hurricane Maria, including the Judicial Branch Information Line that is staffed by our staff. We take this opportunity to share with you the phone numbers: (787) 641-6263 for the community in general and (787) 641-6229 for lawyers. Through these phone lines we answer questions about the services and processes of the Judicial Branch.

The main purpose of the present communication is to let you know that direct work with the most vulnerable communities in Puerto Rico and access to justice continue to be a priority for our office. For this reason, we want to give continuity to the efforts that we started in the educational fairs that were held in various municipalities, including Vieques, Dorado, Aguas Buenas, San Lorenzo, and San Juan (the G-8).

Since one of the topics that you identified in the needs questionnaire that you completed on the day of the visit to the Caguas Judicial Center was “conflicts between neighbors”, we would like us to talk about this topic more and explore ways in which leaders Community leaders could approach it positively in collaboration with the Judicial Branch.

The activity would take place on Thursday, May 2, 2019 from 6:00 a.m. to 8:00 p.m. at the Barrio Hato Community Center in San Lorenzo. We are interested in the participation of a group of 12 to 15 community leaders from the Municipality of San Lorenzo.

We thank you and ask you to call us to confirm your attendance and to clarify any questions you have about the activity. You can do this by contacting e-mail or Mrs. Marilyn Mercado Ramírez at (787) 641-6600 ext. 5771 or 5744.

Cordially,

Coral M. Aponte Rivera
Director
Office of Education and Community Relations