

Joint Technology Committee Special Meeting

February 17, 2016

8:30 A.M. – 4:00 P.M.

Renaissance Mobile Riverview Plaza Hotel
Grand Bay Ballroom
Mobile, AL 36602



*JTC Mission: To improve the administration of
justice through technology*

Chairmen: Kevin Bowling
David Slayton

Attendees: **COSCA Appointments**

David Byers
Laurie Dudgeon
David Slayton
Robin Sweet

NACM Appointments

Kevin Bowling
Paul DeLosh
Danielle Fox
Kelly Steele
Jeffrey Tsunekawa

NCSC Appointments

Honorable O. John Kuenhold
Honorable Michael Trickey

CITOC Appointments

Jorge Basto
Casey Kennedy

Ex-Officio Appointment

Joe Wheeler (IJIS)

Special Guest

Steve Ambrosini (IJIS)

NCSC Staff

Thomas Clarke
Ilonka Dazevedo
Lise Embley
Paul Embley
Paula Hannaford-Agor
Jim Harris
Tracey Johnson
Mary McQueen
Richard Schauffler
Shauna Strickland
Patricia Tobias

Minutes

Agenda item: Civil Justice Initiative (CJI)

Presenter: Thomas Clarke

Discussion:

The Civil Justice Initiative (CJI) has identified the following technology opportunities while developing guidelines and best practices for civil litigation:

- **Case triage/case management** – goal is to develop a fully automated system that will sort cases into correct initial pathways (notification prompts, deadline notifications, etc.)
- **Online dispute resolution** – pilots in England, British-Columbia, and Australia have been launched to provide faster, cost effective alternative to regular civil processes
- **Litigant portals** – online support portal for assisting self-represented litigants with civil court matters (modules to assist with timeliness, cost management, etc.)

Conclusions:

- What JTC can do re. case triage and automated case management:
 - Help identify potential pilots (ideally courts capturing data elements needed for triage decisions)
 - Develop requirements for a business rules engine
 - Develop standards/elements/criteria for automated case triage rules
 - Develop standards for automated case management and work w/ CITOC and IJIS to get capabilities into systems
 - Include requirements/rules in NextGen standards
 - Include requirements/elements in existing standards (e.g., ECF)
- What JTC can do re. online dispute resolution:
 - Communication, including discussion with Industry
 - Consider developing a paper/resource bulletin addressing issues, considerations, definitions, etc.
- What JTC can do re. litigant portal:
 - Governance integrating all stakeholders
 - Standardized interfaces between modules (use OASIS)

Agenda item: Fines and Fees

Presenter: Thomas Clarke

Discussion:

An effort to apply innovative court technology towards issues, such as appearance and ticketing, available electronically for timeliness, cost effectiveness, and convenience. The *National Task Force on Fines, Fees, and Bail Practices* conducts the following working group committees:

- Access to Justice and Fairness
- Transparency, Governance, and Structural Reform
- Accountability, Judicial Performance and Qualifications, and Oversight

Conclusions:

Future technology opportunities:

- Development of mobile application
- Innovative ways to extend court hours
- Criminal case management
- Participation of NCSC sponsored Hackathon
- Participation in related working groups

Agenda item: eEverything Discussion

Presenter: David Slayton

Discussion:

Since the original 2005 paper, the following action plans have been proposed:

- Develop integrated statewide court website that is ADA compliant,
- Offer online payment of fees and fines,
- Offer internet access to court users (attorneys, jurors) in targeted areas of courthouse,
- Put all court calendars on the web for free; consider vendor role in displaying court calendars,
- Pilot e-filing; consider vendor role and adopting national data standards, and
- Construct mobile E-Courtroom for use throughout the courthouse.

Conclusions:

New paper, *Emergence of eCitizens*, will explain the use of technology opportunities to approach issues such as:

- Changing jury date,
- Pay fees and fines online,
- Integration with calendars, and
- Reminders.

Will use the internet (YouTube content) and virtual assistance to educate the people on what to do and expect.

Agenda item: Papers/Approvals

Presenters: Laurie Dudgeon
Paul Embley
David Slayton
Robin Sweet

Discussion:

- **Managing Digital Evidence in Courts** – (David Slayton) Challenges “common law” procedures in court and the best ways to deal with digital evidence, such as digital video. Considering establishing a standard and changing the storage calculation to “per hour” for future drafting.
- **Using Technology to Improve Pretrial Release Decision-Making** – (Laurie Dudgeon) Emphasis on the need to automate the risk assessment process, and the roles of the pre-trial officer. Laurie Dudgeon and Lise Embley adding an Executive Summary which will include a summary of recommendations.
- **Responding to a Cyberattack** – (Paul Embley) This paper helps provide and test plans to respond to cybersecurity incidents. Will be communicating with CITOC to develop a checklist/report card for State Court Administrators.
- **Implementing Judicial Tools II** – (Robin Sweet) Implements case flow management processes and making those records available to judges. This paper aims for judges to interact with litigants at a higher rate. Minor adjustments to teams, courtroom processes, and other issues so that it's not assumed judges need to enter data or be responsible for generating documents.
- **IT Staffing** – Targeting the end of March 2016 for completion of draft.

Action items

- ✓ Digital Evidence passed unanimously
- ✓ IT in PreTrial passed unanimously
- ✓ Responding to a Cyberattack passed unanimously
- ✓ Judicial Tools II passed unanimously
- ✓ IT Staffing targeting completion by the end of March

Person responsible

- Motion to approve Dave Byers, seconded by Judge Kuenhold
- Motion to approve Dave Byers, seconded by Judge Kuenhold
- Motion to approve Casey Kennedy, seconded by Paul DeLosh
- Motion to approve Judge Kuenhold, seconded by Laurie Dudgeon
- Paul Embley

Agenda item: Distribution/Communications **Presenter:** Kevin Bowling

Discussion:

JTC calling for volunteers to determine best methods for distributing information and communications with other organizations:

- Emailing COSCA/CCJ members
- CITOC members
- IJIS channels

Conclusions:

Future efforts will be made for innovative, convenient communication and distribution through updating the JTC website (creating links to separate pages, etc.) and creating JTC LinkedIn social networking page.

Action items

- ✓ Creating new JTC group
- ✓ Leverage NACM LinkedIn Group
- ✓ Communications Working Group to determine webinar schedule

Person responsible

Paul Embley
Kevin Bowling
Kevin Bowling

Agenda item: State Court Org (SCO) **Presenter:** Richard Schauffler

Discussion:

SCO presents data about the organization of trial and appellate courts in the U.S. The following additions to the Technology Tables were suggested:

- Cloud computing,
- E-filing models, and
- Judicial tools.

Action item

- ✓ JTC volunteers to assist with Richard S. and Shauna S. efforts

- ✓ Requesting 2015 data set March/April 2016

Person responsible

Paul DeLosh
Casey Kennedy
Robin Sweet
Kevin Bowling

Richard Schauffler

Agenda item: CourtHack Event (March 4-5, 2016) **Presenter:** Paul Embley

Discussion:

The National Center for State Courts and HackerNest will host a hackathon event March 4-5, 2016 in Salt Lake City, UT. This event will feature developers, designers, and others interested in technology development in courts. Challenges will not be restricted to, but centered on the following categories:

- Accountability,
- Public access of justice,
- Legal speed, and
- Any other technology gaps in the court system.

Conclusions:

There will be cash prizes awarded for the top finishing teams. The top finishing team will also have the opportunity to present a demonstration at the e-Courts conference December 2016 in Las Vegas, Nevada. Also, two individuals will have the opportunity to win a four-week mentoring program in San Francisco, CA.

Agenda item: Priority Topics for 2016	Presenters: Kevin Bowling David Slayton
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Discussion:

The following are JTC priority topics of interest in 2016:

- **Virtual interactions** (court video, etc.) – focus group approach
- **Civil Justice Initiative** – focus group approach for case triage/automated case management, online dispute resolution, and litigant portal
- **eEverything/E-Citizen** – quick response approach
- **Data Quality** – deferring to Court Statistics Project (CSP)
- **NextGen Standards** – quick response approach for component model
- **Digital Evidence** – Initial product used focus group approach; will be conducting regional workshops; should consider additional opportunities for establishing standards; will need funding
- **Access and Redaction Policies** – focus group approach for cost effectiveness, joint effort with policy makers, and limits of technology

Action items

- ✓ Explore additional funding opportunities for these efforts
- ✓ Data Quality priority topic being deferred to CSP

Person responsible

Mary McQueen
Danielle Fox
Richard Schaufler

Agenda item: Calendar/Schedule	Presenters: Kevin Bowling David Slayton
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Discussion:

Upcoming JTC meetings for 2016:

- The Westin Convention Center Pittsburg, July 10, 2016 in Pittsburg, PA
- The Naples Beach Hotel & Golf Club, November 30, 2016 in Naples, FL

JTC Leadership calls will continue to be held on a monthly basis every 3rd Wednesday.