

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

ROBIN SWEET  
Director and  
State Court Administrator



SCOTT SOSEBEE  
Deputy Director  
Information Technology

VERISE V. CAMPBELL  
Deputy Director  
Foreclosure Mediation

## **Terms and Conditions of Court Interpreter Credentialing Requirements (Orientation Workshop/Testing) Scholarship**

In order to be eligible for a scholarship the interpreter candidate must have an established relationship with a court in rural Nevada, and that court must endorse his or her application.

An interpreter candidate who applies for this scholarship must be able to comply with the requirements found in Section 4 of the State Court Administrator Guidelines for the Nevada Certified Court Interpreter Program, provisions 4.3 through 4.5 (see attached).

An interpreter candidate who accepts this scholarship makes a commitment to continuing to develop a positive working relationship with his or her sponsoring rural court in order to provide appropriate language services to the limited English proficient litigants who appear before that court.

An interpreter candidate who accepts this scholarship commits to undergoing the certification process to its full extent, including the oral performance exam if it is available in the candidate's chosen language.

An interpreter candidate may apply for, and receive, this scholarship up to two times, excluding the following condition of exception, during the certification process; once for the workshop/written exam, and again for the oral exam. The candidate is expected to arrange and pay for their own travel to the workshop/exam location.

An exception can be made to allow for a third application if the interpreter candidate passed a portion, or portions, of the oral exam during their first attempt, but did not pass the exam as a whole. In this case the interpreter candidate must attach a statement indicating they meet the above stated condition with their third application.

The interpreter candidate acknowledges that receipt of this scholarship does not carry any guarantee of exam passage or future work with any Court in the State of Nevada.

Please contact John McCormick with questions regarding the application process at (775) 687-9813 or [jmccormick@nvcourts.nv.gov](mailto:jmccormick@nvcourts.nv.gov). Please contact Andrea Krlickova with questions regarding the Court Interpreter Program at (702) 486-9332 or [akrlickova@nvcourts.nv.gov](mailto:akrlickova@nvcourts.nv.gov).

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**Certified Court Interpreter Orientation Workshop and Written  
Examination/Oral Exam Scholarship Form**

Name: \_\_\_\_\_

Language of Expertise: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Sponsoring Rural Court: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Court Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Scholarship Requested For: \_\_\_\_\_ Orientation Workshop/Written Exam  
\_\_\_\_\_ Oral Exam  
\_\_\_\_\_ Oral Exam, 2<sup>nd</sup> try after partial passage

Briefly describe your experience in providing foreign language assistance – interpreting and/or translation services in a court setting.

Briefly describe why you want to become a credentialed (certified/registered) court interpreter.

Briefly describe your current relationship with your sponsoring court, and how that relationship was formed.

*By signing below, I hereby acknowledge that the information provided herein is true and factual. I also acknowledge that receipt of this scholarship is not guaranteed, and that receipt of the scholarship has no bearing on the outcome of credentialing process. I hereby commit to continue working toward my interpreter credential (certification/registration), and to continue to work with my sponsoring court to the extent practicable and reasonable. I also acknowledge the terms and conditions attached to this application form.*

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Interpreter Candidate Signature

Date

*By signing below, I hereby acknowledge that the above named interpreter candidate has an existing relationship with my court, and that the court endorses the interpreter candidate's application for scholarship.*

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Judge or Court Administrator

Date

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Printed Name

This application form must be returned to your sponsoring court for submission to the Administrative Office of the Courts. No applications will be accepted unless received, under cover, from a sponsoring court.

Questions regarding this form or process should be directed to John McCormick at (775) 687-9813 or [jmccormick@nvcourts.nv.gov](mailto:jmccormick@nvcourts.nv.gov).

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