

ENSURING JUSTICE IN CHILD WELFARE

2022 Summit: Team Checklist



A strong team is one of the most important drivers of successful plan implementation. Research on teams have found that the most important traits of effective teams are psychological safety, dependability, structure, clear meaning behind the work, and clear impact of the work.

Review this checklist with the team to identify opportunities to enhance the collaboration.

Team Membership

Does the team currently include:

- Representative from state court administration?
- Representative from trial court administration?
- Judicial officer?
- Child welfare agency leadership?
- Parent and/or child attorneys?
- Representatives with lived experience?

Review your existing Summit Plan. Are there any stakeholders crucial to your intended efforts that should be part of the team?

Team Interaction

Does the team have a shared vision of what they aim to achieve together?

Do all team members contribute to the effort? Do all team members feel empowered to voice opinions?

Does the team currently have reoccurring meetings? If so, how does the team feel about the frequency of the meetings? Are they held too often, the right amount, or too infrequently?

How often is information about progress on the plan shared with team members?

Are there established ways to celebrate team successes?

Team Capacity

Are there other existing multi-system efforts that are relevant to Summit plan efforts? If so, to what extent is the work coordinated?

Is there a monitoring and evaluation component to the existing plan? Does one of the agencies involved with the team have available evaluation resources?

