

**Consortium for Language Access in the Courts (formerly named Consortium for State  
Court Interpreter Certification)  
Teleconference of 2010 Annual Meeting Committee  
February 15, 2011  
2:00 p.m. EST  
Dial 1-219-509-8111, access code 8840058  
Minutes**

Present: Mara Simmons (AR), Lynette Ricks (MO), Sheryl Connolly (NE), Pam Sanchez (NM), and Carola E. Green as staff.

Absent: Lisa Bell (FL), Alejandra Donath (CT), Carmel Capati (WI), Andrea Krlickova (NV),

**Approval of minutes:** Sheryl motioned to approve the minutes of the January 26<sup>th</sup> teleconference, Lynette seconded, motion carried.

**Annual Meeting Report:** Mara Simmons (AR) opened the discussion to the participants on the call by informing the group that there is a proposed restructuring of the Annual Meeting Committee. The revised text has been shared among the committee members and discussion led to concerns that there may be overlap between this committee and the Professional Issues Committee. Mara will bring this to the attention of the Executive Committee and edits can be suggested.

Mara Simmons reported on behalf of Andrea Krlickova and informed the committee that the NV AOC will be sponsoring the reception and some of the breaks during the meeting with a \$3000 contribution. Andrea is also getting additional contributions from other local organizations. All activities for the 2011 are being carried out according to the schedule:

- **Vendors:** The vendor solicitation reminder for the Tuesday luncheon will be sent out since the deadline to respond is February 28<sup>th</sup>, 2011 to the previously identified vendors.
- **Awards Ceremony:** the subcommittee has been working on this activity and has met over the telephone already and will provide a report once all the planning is completed.
- **Food and Beverages** for the event will be ordered in March when the attendee numbers are closer to actual versus projected.
- **Attendee Registration:** 22 states have registered to date and in addition, there have been 3 states who have requested the scholarship money to help offset the registration cost for a member who would otherwise be unable to attend.
- **DOJ Panel:** The panelists will be provided the questions and the format being developed to allow them time to prepare their responses.

**State Reports:** The state reports are trickling in according to Sheryl Connolly (NE).

All materials for the meeting will be provided via electronic format to Mara by March 15<sup>th</sup> so that there is time to download to the flash drive being provided by AR. The only printout will be the meeting agenda.

**Schedule next teleconference:** The next meeting is scheduled for Wednesday March 9<sup>th</sup> at 2 pm EST. The call will be scheduled via [www.freeteleconference.com](http://www.freeteleconference.com).