

**Professional Issues Committee
Consortium for Language Access in the Courts**

Minutes

April 9, 2012

2:00 EDST

Call-in number: 1-800-503-2899

Access Code: 8062346

Present: Carmel Capati (WI), Pam Sanchez (NM), April sitting in for Jennifer Singletary (WV), Andrea Krlickova (NV), Brenda Carasquillo (NJ), Kelly Mills (OR), Paula Couselo (NMCLA), and Carola E. Green as staff.

Absent: David Sawyer (AL), Ksenia Boitsova (MD), Brooke Bogue (NC), Katrin Johnson (WA), Maria Perez-Chambers (DE), Alejandra Donath (CT), Camille Wiggins (IN).

Approval of Minutes: March 1st teleconference calls were not submitted and will be approved at a later date via e-mail. All approved minutes will be uploaded to the Member's only site.

2012 Project Reports

Online Interpreter Training: Pam Sanchez reported that class has ended and 8 participants completed the course. An electronic certificate of completing will be sent out to them. Andrea Krlickova (NV), reported that the course was excellent, all materials were helpful and appropriate to the subject matter. The only thing that needed improvement was the sound quality of the audio files; there were some that were difficult to hear. She will also report out on her experience during the annual meeting. Andrea said she spent 3 hours a day on the coursework and practice; she also said that the instructor feedback was timely. The class will be provided again starting June 4th with all the wait list applicants given first choice about registering.

Collection of LEP information for Program Managers: A decision was made to inform the meeting attendees that all materials will be available in the Member's Only site instead of loading them onto the flash drive being provided. Jennifer will present that section of the PIC report.

Remote Interpreting Guide: Carmel Capati reported that NCSC has received a grant from CISCO to develop business models and technical standards for the use of VRI. The draft developed by the PIC will undergo revisions as a result so as not to duplicate any information from the NCSC guide. This guide will be presented at the October Language Access Summit in Houston

CLAC and Members-Only Website Redesign: Brenda Carrasquillo will report the proposed edits during that section of the PIC report at the Annual Meeting.

New Business: No new business discussed.

Next Meeting Teleconference Call: The next teleconference call has been set for Thursday May 3rd, 2012 at 2 pm EST. Depending on the information received at the Annual Meeting, members will be provided with any changes and the meeting time may change. An e-mail informing all committee members will be sent out plus reminders prior to the meeting. The call-in number is 1-800-503-2899 and the access code is 8062346.