

## Notice to Plaintiff of Online Dispute Resolution

[pubapps.utcourts.gov/OnlineDisputeResolutionWEB](http://pubapps.utcourts.gov/OnlineDisputeResolutionWEB)

### Registration Required

The West Valley City Justice Court uses online dispute resolution (ODR) in small claims cases

### **You must register on the online system within 7 days of filing the Affidavit and Summons.**

An email with instructions for registering will be sent to the email address on your Affidavit and Summons.

- If you do not receive the email, check your spam folder. If you still cannot find the email, contact the West Valley City Justice Court (801-963-3590) to be sure the email address at the court is correct.
- **If you do not register within 7 days**, your case may be dismissed, requiring you to re-file your claim, pay filing fees and re-serve the summons. If you fail to register after re-filing your claim, your claim may be dismissed with prejudice and you will not be allowed to refile this claim.
- **If you do not participate in ODR after registering**, your case may be dismissed, requiring you to re-file your claim, pay filing fees and re-serve the summons.

### How Online Dispute Resolution (ODR) Works

Instead of going to trial at the courthouse at a specific date and time, you and the defendant will work with a third party, a facilitator, to try to reach a solution using an online resolution system. A facilitator is a neutral person trained to help people reach an agreement.

- If the defendant agrees they owe the money and all parties agree on the amount owed, the facilitator can help you set up a payment plan.
- If the defendant agrees they owe you the money but disagrees about the amount owed, the facilitator can help you come to an agreement on the amount owed.
- If you don't come to an agreement, you still have the right to go to trial.

### Trial

If you and the defendant can't come to an agreement with the facilitator's help, or if the defendant is excused from ODR, the case will be scheduled for trial. The court will notify you of the date, time, and place of the trial by sending an email to the address you gave to the court clerk. If you do not attend the trial, the court may dismiss the case.

### Finding help

The court's Finding Legal Help web page ([www.utcourts.gov/howto/legalassist/](http://www.utcourts.gov/howto/legalassist/)) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.