

Linda Dunlap Miller



Linda Dunlap-Miller is the Director of Civil Service Administration with New York State Unified Courts. With over twenty years' experience in court administration, she began her career with NYS UCS-OCA eleven years ago as the Manager of Human Resources-Personnel Classification Unit, and later promoted to the Assistant Director of Personnel. As the Director of Civil Service she spends her time providing guidance on policy matters related to the classification structure and civil service administration in the context of the history and the laws and rules that govern civil service. She is responsible for the day to day operations including maintaining the integrity of the classification structure of nonjudicial employees of the Unified Court System. She reviews all requests for reclassification and /or reallocation of positions, conducts desk audits throughout the state, performs special studies related to classification, staffing and compensation issues, develops title standards and has performed extensive work on restructuring job title series for the court to ensure that title standards and title series reflect work performed in the courts and other related offices. In addition, she manages the exam development, workforce analysis, exam administration, and payroll certification units. The work of these units consists of creating all competitive exams, administering all civil service exams, establishing eligibility lists, conducting statistical analysis of exam results, monitoring compliance with performance evaluation programs, conducting statistical analysis of judicial and nonjudicial workforce, and certifying biweekly to State Comptroller all list and non-list appointments in accordance with Section 25.36 of the Rules of the Chief Judge.

Ms. Dunlap Miller began her work in court administration over twenty years ago when she served as a law clerk to a Superior Court Judge in the New Jersey Court system, following which she served as a Court Administrator specializing in Superior Court case flow analysis, processing, and vicinage wide court operations. Ms. Dunlap Miller received her Juris Doctorate from Rutgers University and her MSW from

Columbia University. She is also an Institute of Court Management (ICM) Fellow of the National Center for State Courts and has taught classes and facilitated meetings on court management, managing budget cut backs, and the development and implementation of specialized court programs. Ms. Dunlap Miller is a recipient of an AQCES (Achievement of Quality and Consistently Excellent Service in Court Administration) award, and currently is an Executive Board Member of Columbia University School of Social Work Alumni Association. Most recently Ms. Dunlap-Miller was appointed by the Chief Administrative Judge of New York State Courts to the Franklin H Williams Judicial Commission on Minorities.