



15th Judicial Circuit Court (FL) Summer Judicial Externship

SALARY	\$0.00 Annually	LOCATION	Main - 205 N. Dixie Hwy West Palm Beach, FL
JOB TYPE	Intern	DEPARTMENT	Court Administration
OPENING DATE	01/08/2024	CLOSING DATE	2/20/2024 5:00 PM Eastern

SUMMARY

The externship program will allow the law student to observe firsthand the workings of the judiciary and legal community while reinforcing the legal research and writing skills learned in law school. The externs work on criminal, civil, and appellate matters, as well as other research and writing assignments. The externs are given the opportunity to attend trials and hearings, tour local governmental facilities, attend lunch and learns with local attorneys, and learn more about the programs offered by the Fifteenth Judicial Circuit while earning college credits.

MINIMUM QUALIFICATIONS / KNOWLEDGE, SKILLS & ABILITIES

- First or second year law students (1L's and 2L's) enrolled in an accredited law school
- Have a strong academic record
- Must be enrolled in a special course permitting work with the Courts

ADDITIONAL INFORMATION

APPLICATION MUST BE RECEIVED BEFORE 5:00 PM ON FEBRUARY 20, 2024

HOW TO APPLY:

Application package includes:

- Cover letter
- Resume
- Application
- Law school transcript (official or unofficial)
- Two names and phone numbers of work or school related references
- 6-12 page double spaced writing sample that must include legal analysis and case citations.

NOTICE:

Applications will be accepted January 8, 2024 through February 20, 2024. Incomplete applications will not be considered. Submission of an application does not guarantee the applicant an interview. Applicants will be subject to a criminal background check. The Fifteenth Circuit is an Equal Opportunity Employer and does not discriminate.

If you are a person with a disability who needs any accommodation in order to participate in the interviewing process once selected, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Americans with Disabilities Act Coordinator, Palm Beach County Courthouse, 205 North Dixie Highway West Palm Beach, Florida 33401; telephone number (561) 355-4380 at least 7 days before your scheduled either in-person or telephonic interview; if you are hearing or voice impaired, call “711.”

Agency

15th Judicial Circuit Court (FL)

Address

205 N. Dixie Highway

West Palm Beach, Florida, 33401

Website

<https://www.15thcircuit.com/>