

JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue San Francisco, California 94102

415-865-4272 Telecommunications Device for the Deaf Web site: <http://www.courts.ca.gov/careers>

EMPLOYMENT OPPORTUNITY

JOB TITLE: Mental Health Analyst

LOCATION: San Francisco or Sacramento

JOB OPENING #: 6204

OVERVIEW

The Judicial Council of California's Human Resources office provides timely, responsive, and professional human resource management services reflecting best practices to California judicial branch employees and judicial officers, with the overarching goal of developing the California judicial branch as an employer of choice.

The purpose of this position is to provide professional level data analytics to drive programs related to the response of the courts to mental health needs of families and children. This position fulfills the mandates of the Mental Health Services Act for projects to "Identify methods for evaluating the long-term effectiveness of mental health programs in the courts", "Identify the best/promising practices that improve case processing and outcomes with projects", and "Track and monitor the performance of special court-related programs designed to more effectively serve mentally ill juvenile offenders and court users."

The Analyst performs research and statistical analysis and conducts complex, multi-source linkages and analyses of data from other governmental and health care agencies including MediCal, California Department of Social Services, county probation departments, and court case management systems to create data analytics and visualizations to guide court decision makers. The position requires proficiency in analysis of big data, coding with R, SAS or Python, and data visualization in Power BI or Tableau.

RESPONSIBILITIES

- Research, analyze and provide data analytics and metrics related to mental health issues in the courts to assist judicial officers and court executive officers in meeting the needs of this population.
- With direction, design and implement data collection projects to assist courts in evaluating the needs and court process changes required for clients with mental health issues. Projects may include the growth of remote hearings and services and the ability of clients to adapt to them; inappropriate county referrals to family and probate court; crossover needs of litigants with mental health issues and limited English Proficiency, ability of problem-solving court models to function in a remote or partially remote-access environment.
- Design and create data analytics dashboards and visualizations for web posting and dissemination to the courts to assist them in serving this population.
- Data analytics liaison to mental health related projects in juvenile, language access, family court services, child support and self-help programs aligning data analytics, metrics, and collection design and documentation across projects to ensure all groups are using consistent practices and incorporating mental health topic needs into data analytics.
- Oversee grant program funding allocation methodology, data collection plan, and compliance and outcomes reporting for all mental health related grant programs.

- Assist in creating and maintaining a comprehensive resource exchange on mental health data, mental health services and other resources to assist courts in serving the mental health needs of children and families in non-criminal court proceedings.

MINIMUM QUALIFICATIONS

EDUCATION AND EXPERIENCE

Bachelor's degree, and three (3) years of analytical experience in program analysis, development, implementation, research and/or evaluation. An additional four years of professional experience as noted above may substitute for the bachelor's degree. Or, additional directly related experience and/or education may be substituted on a year-for-year basis.

OR

Master's degree in a directly related field for the assigned discipline such as political science, public administration, statistics, mathematics, etc. that included qualitative and quantitative research.

OR

Two years as an Associate Analyst with the Judicial Council of California or two years of experience performing the duties of a class comparable in the level of responsibility to that of an Associate Analyst in a California Superior Court or California state-level government entity.

DESIRABLE QUALIFICATIONS

The minimum qualifications for this position are established in the classification specification and cannot be modified. You may list additional qualifications such as certifications, highly specialized skills, and knowledge that may enhance the incumbent's ability to perform the required duties which can be included in the job posting.

- Experience in conducting data analysis and data linkage with R, Python, SAS.
- Experience in analysis of large governmental data sets.
- Experience in creating data metrics and visualizations through Power BI, Tableau, or similar visualization tools.
- Experience in survey development using Qualtrics.

OTHER

Please Note: if you are selected for hire, verification of employment eligibility or authorization to work in the United States will be required.

HOW TO APPLY

To ensure consideration of your application for the earliest round of interviews, please apply by 5pm **April 5th**. This position will remain open until filled. This position requires the submission of our official application, a resume, and response to the supplemental questions.

To complete the online application, please click the **Apply for Job** button.

The Judicial Council provides reasonable accommodation to applicants with disabilities who request such accommodation. Reasonable accommodation needs should be requested through Human Resources at (415) 865-4260. Telecommunications Device for the Deaf (415) 865-4272.

PAY & BENEFITS

Salary range: \$7,082 - \$10,623 per month

Some highlights of our benefits package include:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Pretax Parking
- Long Term Disability Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

The Judicial Council of California Is an Equal Opportunity Employer.

**Supplemental Questionnaire
for
Human Resources Analyst
Job Opening # 6204**

To better assess the qualifications of each applicant, please respond to the following questions.

1. Why are you interested in this position, and what skills would you bring to it?