

JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue San Francisco, California 94102

415-865-4272 Telecommunications Device for the Deaf Web site: <http://www.courts.ca.gov/careers>

EMPLOYMENT OPPORTUNITY

JOB TITLE: Data Analyst (Limited Term)
LOCATION: San Francisco or Sacramento
JOB OPENING #: 6200

OVERVIEW

The Judicial Council of California is accepting applications for the position of Data Analyst (Limited Term) for the Center for Families, Children & the Courts (CFCC), Judicial Resources and Technical Assurances unit.

The Data Analyst position is a regular, full-time, limited term assignment for a duration of no more than 3 years.

The Data Analyst (Limited Term) will provide analytic support to Judicial Council attorneys and other reviewers during the federal Children and Family Services Review (CFSR). The CFSR is an extensive review of California's child welfare system including the role of juvenile dependency courts. As a member of the Judicial Resources and Technical Assistance (JRTA) grant program, the Data Analyst works to ensure court compliance with state and federal law and prepare courts for federal title IVE audits. In this role, the Data Analyst conducts research, statistical analysis, and complex data linkages for JRTA projects, drawing from various quantitative data sources including multi-year records from title IVE court file reviews, dependency counsel assignments, and state and national child welfare databases. Proficiency in big data analysis, R/Python coding, and Power BI visualization is essential.

The Judicial Council strives for work life balance and includes substantial vacation and holiday time. In addition, we offer an excellent benefits package including pension, medical, dental, and vision coverage, flexible spending, up to \$130 per month reimbursement for qualifying commuting costs, and retirement savings plans. In San Francisco, the office is only a 7-minute walk from the Civic Center BART station in downtown San Francisco. In Sacramento, the office is located minutes from downtown, just north of Discovery Park.

The successful candidate will be expected to work in the Judicial Council's San Francisco or Sacramento office; hybrid work options for employees who live in areas surrounding these locations may be considered.

RESPONSIBILITIES

- Research, analyze and provide data analytics and metrics related to child welfare outcomes in the courts to support court participation in the CFSR.
- Assess needs and priorities for data analytics and metrics drawn from the federal Adoption and Foster Care Analysis and Reporting System (AFCARS), National Child Abuse and Neglect Data System (NCANDS), National Youth in Transition Database (NYTD), and Judicial Council databases.
- Assist in designing and implementing data collection projects to provide additional required metrics for the CFSR and title IVE audit.
- Assess needs and priorities for data collection on specific topics related to evaluating court process changes in outcomes for foster youth for advisory committee members and court partners.

- Collaborate on projects with Office of Court Research, Information Technology Office, and others as needed to assess the analytical needs of the courts and design and provide data analytics to court appointed counsel and the courts.
- Serve as data analytics liaison to foster care related projects and attend the federal Court Improvement Program (CIP) Constituency Group meetings on Data and Evaluation, Quality Hearing, and Quality Legal Representation.
- Collaborate with office data analysts and the Data Analytics Unit to maintain data governance procedures, share information on projects, and identify projects with overlapping components.
- Oversee grant program funding allocation methodology, and data collection plans to support allocations, and data-related outcomes reporting for grant programs.
- Collect and analyze data for reporting on the annual CIP self-assessment.

MINIMUM QUALIFICATIONS

Bachelor's degree, and three (3) years of analytical experience in program analysis, development, implementation, research and/or evaluation. An additional four years of professional experience as noted above may substitute for the bachelor's degree. Or, additional directly related experience and/or education may be substituted on a year-for-year basis.

OR

Master's degree in a directly related field for the assigned discipline such as political science, public administration, statistics, mathematics, etc. that included qualitative and quantitative research.

OR

Two years as an Associate Analyst with the Judicial Council of California or two years of experience performing the duties of a class comparable in the level of responsibility to that of an Associate Analyst in a California Superior Court or California state-level government entity.

OTHER INFORMATION

Please note, if you are selected for hire, verification of employment eligibility or authorization to work in the United States will be required.

HOW TO APPLY

This position is **Open Until Filled** and requires the submission of our official application, a resume and a response to the supplemental questions. To ensure consideration of your application for the earliest round of interviews, please apply by **Friday, April 19, 2024**.

To complete an online application, go to job opening **#6200** at <https://www.courts.ca.gov/careers.htm>

The Judicial Council provides reasonable accommodation to applicants with disabilities who request such accommodation. Reasonable accommodation needs should be requested through Human Resources at (415) 865-4260. Telecommunications Device for the Deaf (415) 865-4272.

PAYMENT & BENEFITS

Salary Range: \$7,082 - \$10,623 per month
(Starting salary will be \$7,082 per month)

Some highlights of our benefits package include:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans

- Employee Assistance Program
- Basic Life and AD&D Insurance
- Pretax Parking

The Judicial Council of California Is an Equal Opportunity Employer.

Supplemental Questions

To better assess the qualifications of each applicant, please provide a response to the following question:

1. Please explain why you are interested in this position.